



**MINUTES OF THE ANNUAL MEETING OF THE  
CORPORATION OF CHAUTAUQUA INSTITUTION  
AUGUST 12, 2017**

The annual meeting of the Corporation was held Saturday, August 12, 2017, 10 a.m., in the Hall of Christ at Chautauqua Institution, Chautauqua, New York.

James A. Pardo, Chairman of the Board of Trustees, called the meeting to order. Proof of publication of notice of the meeting was submitted and placed on file with the secretary. Mr. Pardo reviewed the membership qualifications as outlined in the New York State Charter of Chautauqua Institution. He recognized Ms. Laura Currie and Mr. Ron Kilpatrick for their dedication and commitment to Chautauqua and the work of the Board of Trustees with a collective 20 years of service and noting their terms expire in October, 2017. He also thanked and recognized Mr. Robert Jeffrey for his first term as a Class B Trustee and for his service as Chair of the ARB and as a member of the Board Special Committee on Amphitheater Related Issues.

***The minutes of the August 13, 2016, meeting were accepted as presented.***

The meeting proceeded to the election of a Class B Trustee. Mr. Pardo explained the election process in which the nominating committee of the Chautauqua Property Owners Association presents a corporation nominee and per the Institution By-Laws other candidates can self-nominate or be nominated with notification to the Corporation Secretary 10 days prior to this meeting. Candidates must meet the legal requirements as stated in the By-Laws which require that they own property within the Chautauqua Institution and have completed the Conflict of Interest and Related Party Transaction Policy.

The Chautauqua Property Owner's Association placed the name of Robert Jeffrey before the corporation for election to serve a second four-year term as Class B Trustee. Mr. Pardo stated that no other nominations were filed with the Secretary of the Corporation per the requirements outlined in the Institution By-Laws. Mr. Pardo reported that Mr. Jeffrey had met the legal requirements as stated in the Institution By-Laws. ***On motion duly made, seconded and carried, the Secretary was directed to cast a unanimous ballot for the election of Robert Jeffrey.***

Mr. Sebastian Baggiano, Vice President and Treasurer of the Corporation, presented the financial report, certified by the firm of BWB, for the period ending December 31, 2016 and distributed the consolidated earnings and cash flow summary from the audit. A copy of said certified financial report was filed with the records of the Corporation and a copy entered with the official minutes.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rindy S. Barmore, Secretary