

CHAUTAUQUA INSTITUTION
Architectural Review Board
Minutes of Meeting: June 30, 2022
TURNER CONFERENCE ROOM – 12PM

The Architectural Review Board met at 12PM on Thursday, June 30, 2022, Turner Conference Room conference. Those in attendance were **CHAIR ANITA LIN, JOHN HAUGHTON, BILL NECHES, PAUL HAGMAN, and RICK EVANS.** Staff members present were **RYAN BOUGHTON, JOHN SHEDD, JENNIFER MAJEWSKI and DANA LUNDBURG.**

1.) 22-12 JANET PRY 19 Haven

Chris Cooke, architect, was present with plans proposing a retractable awning extending from the home on the western side of the property. The awning comes within 10' of the setback. The awning will be made to match an existing awing on the front/westerly side of the home.

NEIGHBOR COMMENTS:

Ellen Brown – L – approve

Jay Summerville – L – approve

Dave Thomas – L - approve

After discussion: THE MOTION TO REQUEST A VARIANCE FOR A RETRACTABLE AWING THAT CROSSES INTO THE SIDE YARD SETBACK; PER ALU REGULATIONS 4.4.6 WAS APPROVED 5-0.

2.) 22-13 GEORGE SHINDLER 14 Cookman

Chris Cooke, architect, was present with plans proposing a renovation of the home including the addition of a basement, as well as landscaping work for the property. This project proposes construction within a setback, as well a construction that will be crossing an interior lot line in common ownership. The home is currently leaning and the contractor, Alexander Construction, discussed in detail the process and careful preparation in lifting the house.

NEIGHBOR COMMENTS: None

After discussion: THE MOTION TO REQUEST A VARIANCE FOR CONSTRUCTION OF A BASEMENT WITHIN THE FRONT YARD SETBACK; PER REGULATIONS 4.4.6 WAS APPROVED 5-0.

After discussion: THE MOTION TO REQUEST A VARIANCE FOR CROSSING AN INTERIOR LOT LINE IN COMMON OWNERSHIP; PER REGULATIONS 5.4.3 WAS APPROVED 5-0.

3.) 22-14 SONYA SUTTON 33 Scott

Don Harrington, architect, and Sonya Sutton, owner was present with plans proposing a second-floor addition with interior renovations, as well as the addition of an Accessory Unit to their basement. This project's design scope proposes construction to cross an interior lot line in common ownership. They are also requesting a partial demolition. The ARB questioned the plans for two mature trees located close to the house. Mr. Harrington stated they wanted to cut them down. There were concerns from the Board as well as the neighbors on doing that. There was also discussion on the water management during and after the project. Mr. Harrington did not have a water management plan for the project.

NEIGHBOR COMMENTS:

Rabecca Brunotte – L,P – concerns

Barbara Schubert – L – concerns

Chris Martin – L,P – approve

Sue Martin – P - concerns

After discussion: THE MOTION TO REQUEST A VARIANCE FOR PARTIAL DEMOLITION; PER REGULATIONS 6.11 & VARIANCE TO CROSS AN INTERIOR LOT LINE IN COMMON OWNERSHIP; PER REGULATIONS 5.4.3; CONTINGENT ON A TREE PRESERVATION PLAN AND A WATER DRAINAGE PLAN WAS APPROVED 5-0.

Minutes were approved for May 5, 2022.
There being no further business, the meeting was adjourned.
Respectfully submitted,
Jennifer Majewski