

**CHAUTAUQUA INSTITUTION  
BOARD OF TRUSTEES  
ZOOM Meeting  
Monday, June 20, 2022**

**MINUTES**

<u>Members Present</u>		<u>Members Absent</u>	<u>Others Present</u>
Candace Maxwell, Chair	Nancy Kyler	Helene Gayle	Michael Hill
Marnette Perry, V. Chair	Anita Lin	Tim Renjilian	Sebby Baggiano
Hugh Butler	Jesse Marion	Larry Thompson	Rindy Barmore
Judith Claire	Sarah McWilliams		Matt Ewalt
Rick Evans	Mike Metzger		Geof Follansbee
Nancy Gibbs	Bill Neches		Dana Lundberg
Paul Hagman	Gwen Norton		Emily Morris
Izumi Hara	Richard Osborne		Deborah Sunya Moore
John Haughton	David Peckinpaugh		Laura Savia
Terrance Horner	Dick Wade		John Shedd
Kyle Keogh			George Snyder
Jamie Klingensmith			John Shedd

*Ms. Maxwell noted that the special meeting of the Board of Trustees had been called pursuant to Sections 1.6 and 1.7 of the By-Laws of the Chautauqua Institution for the purposes set forth in the previously transmitted June 13, 2022, notice of special meeting. Ms. Barmore conducted a trustee-by-trustee roll call, confirming the presence (via video conference or telephone) or absence of each Trustee and further confirming with each Trustee who was present via video conference or by telephone that all persons participating in the special meeting were able to hear each other at the same time. Ms. Barmore also noted for the record that a quorum existed with those Trustees present via video conference or by telephone.*

**I. Call to order**

Ms. Maxwell called the meeting to order.

**II. Approval of Minutes**

The minutes of the May 5, 2022, Board of Trustee meeting were approved as distributed.

**III. Jefferson Project Plan for Chautauqua Lake**

Ms. Maxwell discussed the agenda, related discussions, action items as noted in the agenda and related briefing materials as distributed on June 17, 2022; and referred to the Lake Project Educational Webinar conducted with members of the Board on Wednesday, June 15, 2022, which noted the critical needs to address the sustainability of Chautauqua Lake. Ms. Maxwell opened the meeting to questions. Upon lengthy discussion, Ms. Maxwell referred to the proposed motions as outlined in the pre-read materials as distributed on June 17, 2022.

**Motion to Endorse Multi-Year Plan for the Jefferson Project at Chautauqua Lake**

*On motion made, and seconded, the Chautauqua Institution Board of Trustees endorses the Project Plan for The Jefferson Project at Chautauqua Lake for the period 2021-2026, as outlined in the pre-read materials accompanying the June 20, 2022, meeting agenda.*

*The motion was adopted..*

**Motion to Develop Sustainable Funding Model**

*On motion made and seconded, the Chautauqua Institution Board of Trustees requires that, by the February 2023 Board meeting, the Administration present a comprehensive long-term plan for securing sustainable funding for The Jefferson Project at Chautauqua Lake, beginning in 2023, and that considers multiple funding sources including local, state, and national government entities; private foundations and enterprises; individual philanthropy; and partner organizations.*

*The motion was adopted.*

**Motion to Authorize Funding of Up to \$2.3 Million for the Project in 2022**

*On motion made and seconded, the Chautauqua Institution Board of Trustees authorizes expenditures of up to \$2.3 million in 2022 to support the work of The Jefferson Project at Chautauqua Lake, as outlined in the pre-read materials accompanying the June 20, 2022, meeting agenda, with Chautauqua Institution funding \$1.3 million and Chautauqua County or other local sources funding \$1.0 million. Funding provided by the Institution in 2021 and 2022 to support The Jefferson Project at Chautauqua Lake will be replenished by philanthropic commitments received no later than 2026, the conclusion of the Boundless Campaign.*

*The motion was adopted.*

**Motion to Require Multi-Year Funding Plans**

*On motion made and seconded, the Chautauqua Institution Board of Trustees requires the Administration to provide multi-year funding plans at least annually over the life of the project that delineate Institution funding requirements, as well as philanthropic funding projections, commitments, and receipts.*

*The motion was adopted.*

**IV. . Motion to Move to Executive Session of the Board**

*A motion was made to move into Executive Session, inviting Mr. Snyder, Mr. Hill, and Mr. Lundberg to participate.*

*The motion passed.*

The meeting was adjourned.

Respectfully Submitted,

Rindy S. Barmore  
Corporate Secretary  
Chautauqua Institution Board of Trustees