

CHAUTAUQUA INSTITUTION  
**Architectural Review Board**  
Minutes of Meeting; **August 25, 2022**  
**TURNER CONFERENCE ROOM – 12PM**

The Architectural Review Board met at 12PM on Thursday, August 25, 2022, Turner Conference Room conference. Those in attendance were **CHAIR ANITA LIN, JOHN HAUGHTON, BILL NECHES, PAUL HAGMAN, and RICK EVANS.** Staff members present were **RYAN BOUGHTON, JOHN SHEDD, JENNIFER MAJEWSKI and DANA LUNDBURG.**

**1.) 22-15 BART GRIFFITH 6 Merrill**

Emmet Tenpas, architect, was present with plans proposing a renovation of their house including the replacement of a substandard basement foundation wall, with an expansion of the building's basement and a covered porch expansion on the main floor above. The proposed project expansion proposes encroachments into the interior side yard, and the rear yard setbacks.

**NEIGHBOR COMMENTS:**

Robert Zellers – L – approve

Betsy Vance – L - approve

**After discussion: THE MOTION TO REQUEST A VARIANCE FOR AN ENCROACHMENT OF THE SIDE YARD SETBACK; AN ENCROACHMENT OF THE REAR YARD SETBACK; AND AN ENCROACHMENT TO A NEIGHBORING STRUCTURE PER ALU REGULATIONS 4.4.6 WAS APPROVED 5-0.**

**2.) 22-16 LRC REVOCABLE TRUST 76 N. Lake**

Adam Trott, architect, was present with plans proposing a renovation of their house including the expansion of a bedroom on the upper floor, layout changes to the interior space on the main and lower floors, as well as landscape changes with the construction of a retaining wall. A partial demolition of the building is to accommodate the proposed layouts and proposed expansion, approval to shift an existing retaining wall at the Northern corner of the building which is over 2' and approval for the proposed expansion to cross an interior lot line.

**NEIGHBOR COMMENTS:** None

**After discussion: THE MOTION TO REQUEST A PARTIAL DEMOLITION; PER REGULATIONS 6.11; A VARIANCE FOR CONSTRUCTION OF AN EXISTING RETAINING WALL; PER REGULATIONS 5.7.3.8; AND A VARIANCE TO CROSS AN INTERIOR LOT LINE IN COMMON OWNERSHIP; PER REGULATIONS 5.4.3 WAS APPROVED 5-0.**

**3.) 22-17 JACK & JILL DIAMOND 51 Janes**

Chris Cooke, architect, was present with plans proposing an interior renovation because of partial interior demolition to their home due to water damage from pipes freezing. The proposal includes a new interior layout, with a new entry being constructed within the 10' rear yard setback.

**NEIGHBOR COMMENTS:**

Nancy Colalillo – L – approve

Michael Smith – L – approve

Sheila Schroeder – L – approve

Carol Rizzolo – L – approve

Barbara Branch – L – approve

Andrew Krembs – L – approve

Gail Auhenaugh – L – approve

Elise Oleary – L – approve

Edris Weis – L – approve

**After discussion: THE MOTION TO REQUEST A PARTIAL DEMOLITION; PER REGULATIONS 6.11; AND A VARIANCE FOR CONSTRUCTION WITHIN THE 10' REAR YARD SETBACK; PER REGULATIONS 4.4.6; WAS APPROVED 5-0.**

Minutes were approved June 30, 2022.

There being no further business, the meeting was adjourned.

Respectfully submitted,

**Jennifer Majewski**