

OFFICE OF CAMPUS PLANNING & OPERATIONS

ARCHITECTURAL REVIEW BOARD MEETING NOTIFICATION

December 18th 2023

Dear Chautauquan,

The owners of 12 Forest, The Rosenbaum Family, are coming before the Architectural Review Board with plans proposing the removal and replacement of a majority of the historic windows at their Home. This work proposes removal and replacement of a majority of the historic windows at their property for ease of egress and environmental control purposes. Therefore, this project requires an Architectural Review Board review for the following considerations required as a part of this proposal's scope of work.

Variances/Requests being considered:

1) Request for the removal of a majority of the historic windows in the Building with new windows. (ALU 4.2.2.3)

You are receiving this notification because your property is approximately within 150' of the proposed project site. Plans for this project may be reviewed online using the following link: Architecture Review Board (ARB) News and Notes - Chautauqua Institution (chq.org)

The Architectural Review Board will meet on February 1st 2024 on a Zoom call at 12:00pm Noon. Please use the link below if you would like to join the Zoom call. Please submit any comments that you may have in writing for the Architectural Review Board's consideration. E-mails are preferred and may be submitted to the Administrator of Architectural and Land Use Regulations at arb@chq.org until 12:00pm noon on January 31st 2024.

Office Use ONLY

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Application Received:	In Person By Mail By Email	Date Date		
Request Investigated by Permit Approved:	Q YES NO	Date		
Recommend to ARB: ARB Approval:	YES NO	Date Date		
Permit Issued By Other Notes	Permit Number	Date		
Website link:	www.chq.org/construct	ion-resources		

ARCHITECTURAL AND LAND USE COMPLIANCE CERTIFICATE APPLICATION

Chautauqua Institution has specific regulations for ALL construction, landscaping, and use of properties on the grounds. All construction work (except routine maintenance; interior finishes, non-structural interior alterations; kitchen/bath alterations; interior mechanical systems; exterior painting) must first be reviewed and approved by the Administrator of Architectural and Land Use Regulations prior to starting work on-site. (See Compliance Process Matrix 6.3 in the Architectural and Land Use Regulations). A current, valid Compliance Certificate issued by Chautauqua Institution's Office of Campus Planning MUST BE POSTED on the site for the duration of the approved project work. A Town of Chautauqua Building Permit may also be required for the project, depending on the scope of work.

PLEASE FILL IN THE FOLLOWING INFORMATION:			
A)	Property Owner's Name SHAROU POSTELE BROWN		
	Chautauqua Address 12 FONTEST AVE CHAOTAVON XVIII		
	Permanent Address 25257 SETCH DONEH ROAD, BEECHWOOD		
	Owner's Phone # Owner's Cell #216-577-3873 OH44		
	Owner's e-mail SHANON ROSEN BROWN BEGINAIL. CON		
B)	Construction Site House Number Unit #		
C)	CHQ District of Construction Site: (O) Mixed Use Core (O) Neighborhood Suburban (O) Miller Park (O) Woodlands (O) Suburban Multi-Family		
D) Pri	me Contractor / Construction Manager (Names, Phone Numbers, E-mail address) Provided Construction Manager (Names, Phone Numbers, E-mail address) Contractor Authorization Certificate # (716) 843-71168		
	Subcontractor (Names & Contact Information)		
	Contractor Authorization Certificate #		
	Subcontractor (Names & Contact Information)		
	Contractor Authorization Certificate #		
E.1)	Type(s) of Work To Be Performed:(()) Interior Structural Alterations (()) Foundations (()) Driveways/Walks/Patios (()) Window changes/replacements (()) New Awning (()) Demolition (()) Renovation (()) Reconstruction (()) Garage (()) Additions (()) New Construction (()) Exterior HVAC/ Mechanical Units (()) Roofs (()) Porches/Decks/Patios/Pergolas/Balconies (()) Site Features or Change of Grade (()) Other		
E.2)	Description of Work (Attach additional sheets and/or drawings if available): REPLACE ENSTING WILLDOWS WITH NEW MINDOWS WITH NEW RESTORATION GLASS TO MATCH EXISTING.		

- /	Date World to Formatted To Bogin 1444 To Finish Ry (-110/1694		
F)	Date Work Is Expected To Begin / To Finish By 6/10/2024		
G)	Selected historic preservation classification: (See 4.12 in Regulations)		
	(O) Preservation (O) Reconstruction (O) Rehabilitation (O)Restoration		
H)	Proposed Materials: (plastic, vinyl are prohibited) Weed WIHDOWS		
1)	Identify the industry recognized architectural style:		
J)	Identify tree disturbances (within canopy) and/or proposed removals:		
K)	Describe how site drainage during construction and after construction will be managed in compliance with Regulations (attach drawings if applicable):		
L)	Describe how you will manage legal off-street parking on the project site: DEVENDED AND PARKING AVEL ABLE OF		
M)	THE INSTITUTION STAFF CANNOT GRANT SPECIAL EXCEPTIONS TO, OR VARIANCES FROM, THE ARCHITECTURAL AND LAND USE REGULATIONS. PLEASE INDICATE BELOW IF THE WORK IS SUCH THAT ACTION FROM THE ARCHITECTURAL REVIEW BOARD (ARB) IS REQUIRED.		
N)	Variance Is Being Requested YESNO Special Exception is RequestedYESNO Describe Variances/Exception Requested		
O)	Height to Eave: 21-011 Height to Highest Ridge/Point: 32-011		
P)	I agree to reimburse Chautauqua Institution for all costs, repairs and/or construction to any road surface and/or right-of-way resulting from construction activities YESO_NO		
Q)	I agree to abide by the Rules & Regulations Chautauqua Institution and the Architectural and Land Use Regulations: YESNO		
R)	I understand that financial penalties apply for violations of the Architectural and Land Use Regulations and I agree to pay such fines if violations occur: XYES ONO (Refer to Schedule of Penalties, Liens will be placed upon properties for unpaid penalties)		

Schedule of Penalties (See Chautaugua Institution Rules & Regulations):

For All Projects

1. Failure to Post Compliance Certificate in Visible Location on Property

\$ 25 / day

2. Commencement of Construction Activities prior to receipt of Chautauqua Institution

Certificate of Compliance

Max. \$1,000 or \$250 / day

3. Unauthorized Demolition

Max. \$10,000 or \$100 / day

4. Construction Site Maintenance

\$100 / day

5. Failure to Correct Violation

Max. \$1,000 or \$100 / day

6. Removal of Tree from Institution Property

\$10,000 Max. - \$5,000 Min. per tree

7. Removal of Tree from Private Property

\$ 5,000 Max. - \$1,000 Min. per tree

Compliance Certificate Review Fees:

All exterior or interior remodeling	
Additions to existing buildings	\$90
New construction and substantial rehabilitation	
All cases going to the ARB	\$310

Note: Fees/Penalties are reviewed annually by the Board of Trustees and may change without notice.

Acknowledgement:

I understand that by signing this document I agree to abide by the Rules & Regulations of Chautauqua Institution and the Architectural and Land Use Regulations. I also certify that the above information is true and correct to the best of my knowledge and that I understand and agree to pay the listed penalties in the instances of violations:

Sharer Light Rosenbourn

Property Owner's Signature ***

Date

Date

NOTE: ALL CONTRACTORS MUST HAVE A CERTIFICATE OF AUTHORIZATION ISSUED BY CHAUTAUQUA INSTITUTION PRIOR TO PERFORMING CONSTRUCTION ON THE GROUNDS OF CHAUTAUQUA INSTITUTION.

No changes shall be made in such work that deviate from that submitted without the prior approval of the Institution. The issuance of a Compliance Certificate is in addition to and not in substitution for required building permits issued by appropriate governmental authorities, especially the Town of Chautauqua and the Chautauqua Utility District.

Diane Hendrix Architect 2 East Second Street Lakewood N.Y. 14750

Email: hendrix2@stny.rr.com, Phone: (716) 378-4017

December 13, 2023

ARB Submission for the Renovations to 12 Forest Ave, Chautauqua New York 14722

Dear ARB Members,

Bruce and Sharon Rosenbaum are currently renovating the interior of their 12 Forest Avenue property. The home is being rewired, insulated, the foundation is being repaired along with interior modifications on each floor.

The Rosenbaum's are requesting the replacement of existing windows in reference to ALU Section 1.5. The third floor bedrooms and first floor bedroom do not have legal means of fire egress. The remaining windows on the first and second floor do not meet NYS Energy Code. The owners are renovating the interior of this home to bring it up to code, electrically and mechanically as this will be a year round home.

There is an option to place Energy Star Label interior or exterior storm windows on the existing non egress windows. This option was considered, however there are two problems with this option. The first is a life safety concern, having to open two windows (an existing window and storm window) to exit the home in case of fire is not a good solution. As an architect, and having recent experience with elderly in laws and a house fire, I personally believe this option is a major concern with safety, no matter if the windows are located in a bedroom, living room or dining room. Doors can be blocked by fire and windows may be the only option to exit a home when seconds matter. Opening two windows to escape a fire is not a good option when there is a better solution.

The second problem with the energy star storm window option is the negative impact it will have on the home aesthetically, the look of a double window will detract from the exterior of the home.

The solution that is being requested is to replace the existing double hung windows with Marvin Wood Ultimate double hung windows. Bruce and Sharon are making every effort to keep the windows as true to the historic nature of the architecture as possible at a much greater expense than the use of storm windows. The Marvin Wood Ultimate double hungs windows have square sticking, restoration glass and 2" historic sills and sash, to match as closely as possible the existing windows. The Marvin Ultimate windows are primed wood interior and exterior, the sash and sill will match the existing windows. The restoration glass will keep the look of the

old glass and the windows will be replaced in the existing window openings. The casings will remain and will be patched where necessary.

Attached is a window schedule that addresses each window to be replaced. Samples of the restoration glass along with the Marvin Wood Ultimate Double Hung window will be available at the ARB meeting.

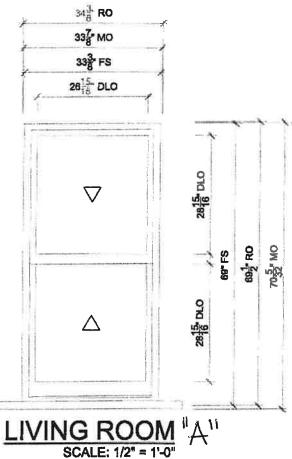
The goal of this renovation project is to update this home to make it a safe and usable space for the owners, without having any negative impact on it's historic exterior.

One final comment to this submission is regarding the tree adjacent to the front porch. A report for the protection of the tree will be submitted by a qualified arborist upon approval of the porch expansion.

Respectfully Submitted,

Diane Hendrix R.A.

Window Replacement Schedule 12 Forest Avenue











Sill

) Checkrail

SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 34 3/8" X 69 1/2"

Frame Size: 33 3/8" X 69"

Masonry Opening: 33 7/8" X 70 5/32" Sash Opening: 34 3/8" X 69 1/2" Inside Opening: 34 3/8" X 69 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.

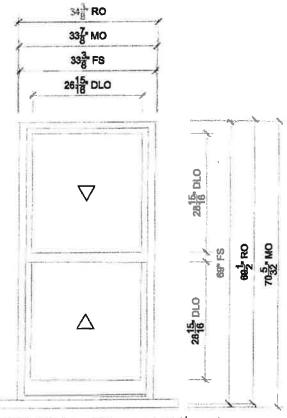


PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3 PK VER: 0004.05.00

CREATED: 12/08/2023



DINING ROOM SCALE: 1/2" = 1'-0"









SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 34 3/8" X 69 1/2"

Frame Size: 33 3/8" X 69"

Masonry Opening: 33 7/8" X 70 5/32" Sash Opening: 34 3/8" X 69 1/2" Inside Opening: 34 3/8" X 69 1/2"

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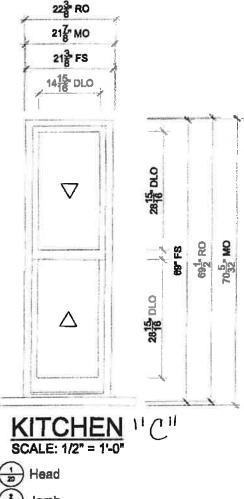


PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3 PK VER: 0004.05.00

CREATED: 12/08/2023





Checkrall

SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 22 3/8" X 69 1/2"

Frame Size: 21 3/8" X 69"

Masonry Opening: 21 7/8" X 70 5/32" Sash Opening: 22 3/8" X 69 1/2" Inside Opening: 22 3/8" X 69 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



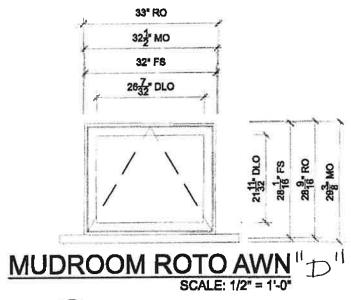
PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023





Product Line: Ultimate Wood Unit Description: Awning Rough Opening: 33" X 28 9/16" Frame Size: 32" X 28 1/16"

Masonry Opening: 32 1/2" X 29 3/8" Sash Opening: 33" X 28 9/16" Inside Opening: 33" X 28 9/16"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.

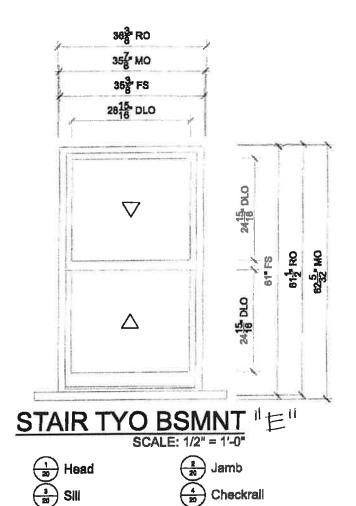


PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: 8 & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3 PK VER: 0004.05.00

CREATED: 12/08/2023



Product Line: Ultimate Wood
Unit Description: Double Hung
Rough Opening: 36 3/8" X 61 1/2"

Frame Size: 35 3/8" X 61"

Masonry Opening: 35 7/8" X 62 5/32" Sash Opening: 36 3/8" X 61 1/2" Inside Opening: 36 3/8" X 61 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



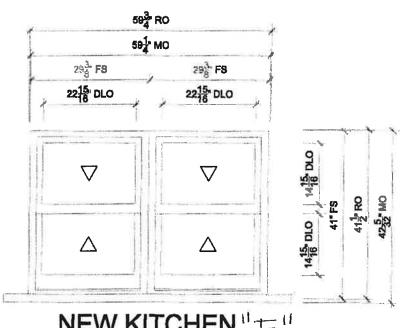
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DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023



NEW KITCHEN 1 TO SCALE: 1/2" = 1'-0"







3 20 SIII



SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Marvin Assembly Rough Opening: 59 3/4" X 41 1/2"

Frame Size: 58 3/4" X 41"

Masonry Opening: 59 1/4" X 42 5/32" Sash Opening: 59 3/4" X 41 1/2" Inside Opening: 59 3/4" X 41 1/2"

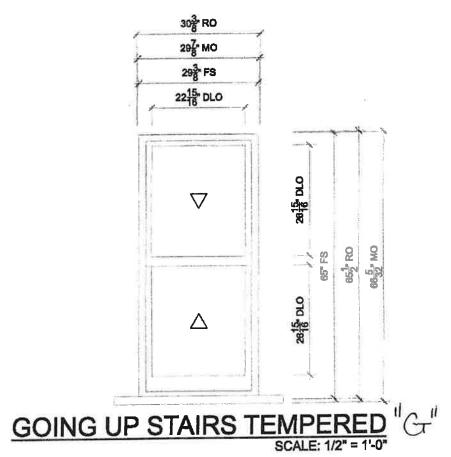
FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05,00

CREATED: 12/08/2023





Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 30 3/8" X 65 1/2"

Frame Size: 29 3/8" X 65"

Masonry Opening: 29 7/8" X 66 5/32" Sash Opening: 30 3/8" X 65 1/2" Inside Opening: 30 3/8" X 65 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.

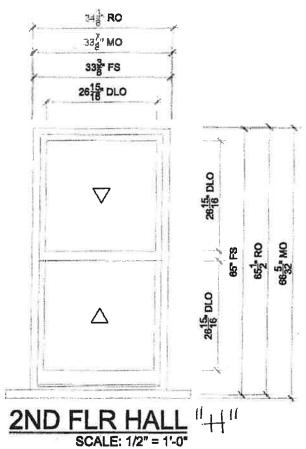


PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023







SIII



) Checkrail

SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 34 3/8" X 65 1/2"

Frame Size: 33 3/8" X 65"

Masonry Opening: 33 7/8" X 66 5/32" Sash Opening: 34 3/8" X 65 1/2" Inside Opening: 34 3/8" X 65 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



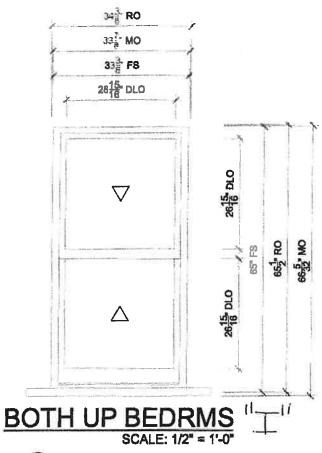
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DRAWN: DON CORNELL

QUOTE#: SEADBY3

PK VER: 0004.05.00

CREATED: 12/08/2023







Jamb



SIII



Checkrail

SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 34 3/8" X 65 1/2"

Frame Size: 33 3/8" X 65"

Masonry Opening: 33 7/8" X 66 5/32" Sash Opening: 34 3/8" X 65 1/2" Inside Opening: 34 3/8" X 65 1/2"

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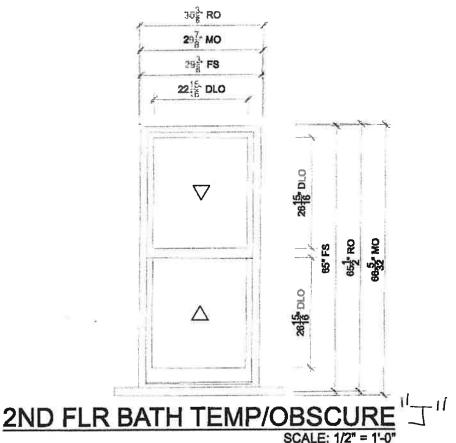
PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023





Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 30 3/8" X 65 1/2"

Frame Size: 29 3/8" X 65"

Masonry Opening: 29 7/8" X 66 5/32" Sash Opening: 30 3/8" X 65 1/2" Inside Opening: 30 3/8" X 65 1/2"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



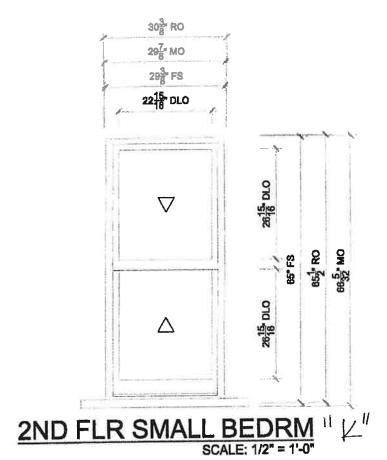
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DRAWN: DON CORNELL

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PK VER: 0004.05.00

CREATED: 12/08/2023





Checkrail

SPECIFICATIONS

Product Line: Uitimate Wood Unit Description: Double Hung Rough Opening: 30 3/8" X 65 1/2"

Frame Size: 29 3/8" X 65"

Masonry Opening: 29 7/8" X 66 5/32" Sash Opening: 30 3/8" X 65 1/2" Inside Opening: 30 3/8" X 65 1/2"

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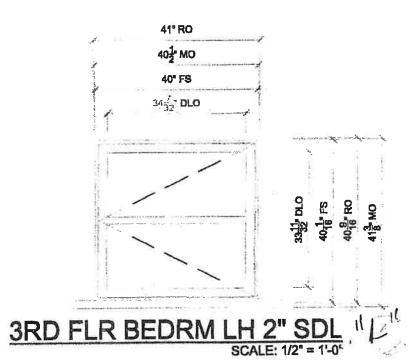


PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. JAMESTOWN

DRAWN: DON CORNELL QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023











Product Line: Ultimate Wood Unit Description: Casement Rough Opening: 41" X 40 9/16" Frame Size: 40" X 40 1/16"

Masonry Opening: 40 1/2" X 41 3/8" Sash Opening: 41" X 40 9/16" Inside Opening: 41" X 40 9/16"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



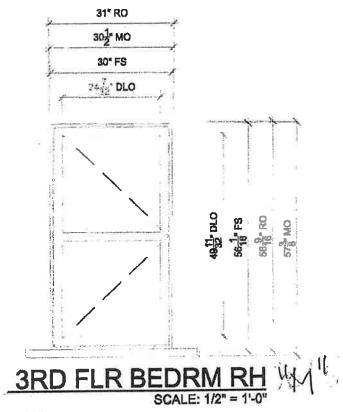
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DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023











SIII



Divided Lite

SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Casement Rough Opening: 31" X 56 9/16" Frame Size: 30" X 56 1/16"

Masonry Opening: 30 1/2" X 57 3/8" Sash Opening: 31" X 56 9/16" Inside Opening: 31" X 56 9/16"

FOR DESIGN INTENT ONLY, NOT FOR MANUFACTURE.



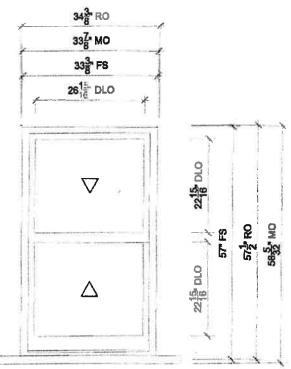
PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL

QUOTE#: SEAD8Y3

PK VER: 0004.05.00

CREATED: 12/08/2023



3RD FLR BATH TEMP/OBSCURE 11 N 11





SPECIFICATIONS

Product Line: Ultimate Wood Unit Description: Double Hung Rough Opening: 34 3/8" X 57 1/2"

Frame Size: 33 3/8" X 57"

Masonry Opening: 33 7/8" X 58 5/32" Sash Opening: 34 3/8" X 57 1/2" Inside Opening: 34 3/8" X 57 1/2"

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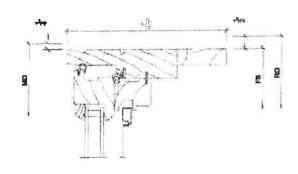


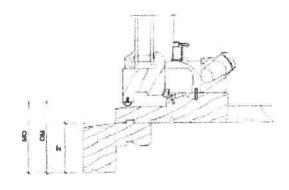
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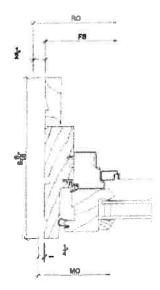


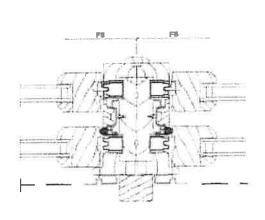
1 21 Head

SCALE: 3" = 1'-0"

Sill 21

SCALE: 3" =





Jamb

SCALE: 3" = 1'-0"

Vertical Mullion

SCALE: 3* =

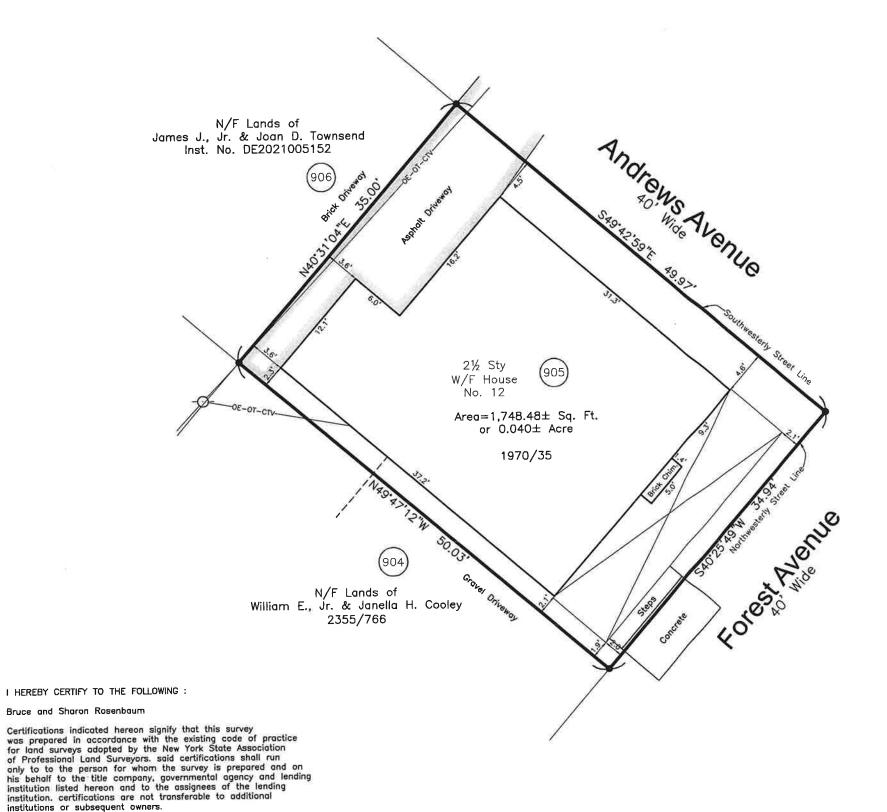
MARVIN @

PROJ/JOB: PROMARK 12 FOREST CHAUT 12-8-23 / ALL WOOD ULTIMATE DIST/DEALER: B & L WHOLESALE SUPPLY INC. -JAMESTOWN

DRAWN: DON CORNELL QUOTE#: SEAD8Y3

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CREATED: 12/08/2023





Legend:

• - Iron Stake Found

m. - Measured

d. _ Deeded

N/F - Now or Formerly

W/F- Wood Frame

-Ó- − Utility Pole

map - Per Allotment Map

--- CTV--- - Overhead Cable Television

- Lot number as shown on the official map of Chautauqua Institution dated March 20, 1939 and

recorded at the Chautauqua County Clerk's Office April 25, 1939 in Cabinet 2 — Section "E" — Map 159



Map of a Survey For

Bruce and Sharon Rosenbaum

12 Forest Avenue Chautauqua Institution Town of Chautauqua County of Chautauqua State of New York

Being part of Lot 29 — Town 3 — Range 13 of the Holland Land Company's Survey

DATE OF SURVEY: June 2, 2023

SCALE: 1"=10'

DR. BY: HMF

DATE OF PLAN: June 7, 2023

SHEET NO .:

LAND SURVEYING

583 FALCONER STREET - JAMESTOWN, NY 716-665-2828 ph. www.rodgerssurveying.com KEVIN M. RODGERS, LS NYS Lic. No. 50247

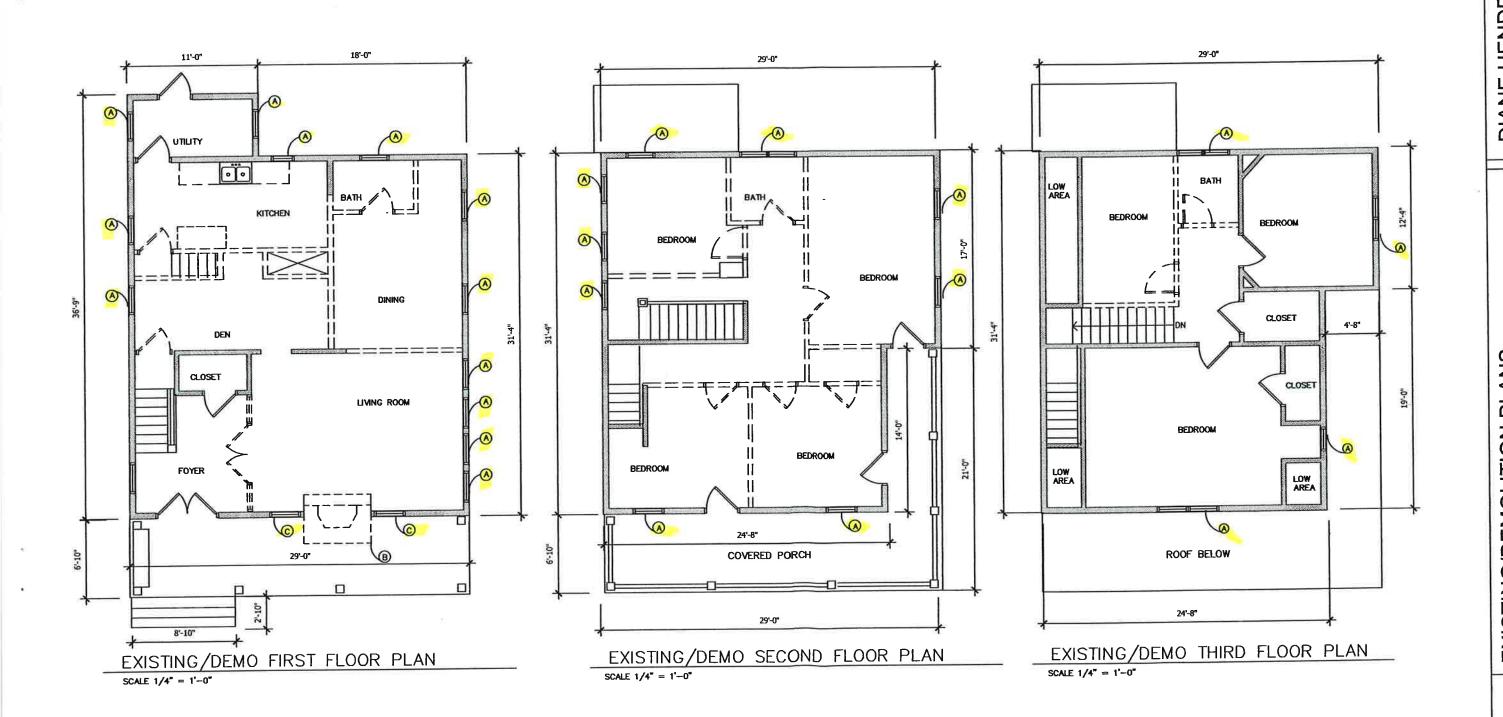
"This survey was prepared without the benefit of an Abstract of Title, and is subject to any facts that may be revealed by an examination of such."

Unauthorized alteration or addition to a survey map bearing a licensed Land Surveyor's seal is a violation of section 7209 sub-division 2, of the New York State Education Law.

Only copies from the original of this survey marked with an original of the Land Surveyor's embossed seal shall be considered to be valid true copies.

DEMOLITION NOTES

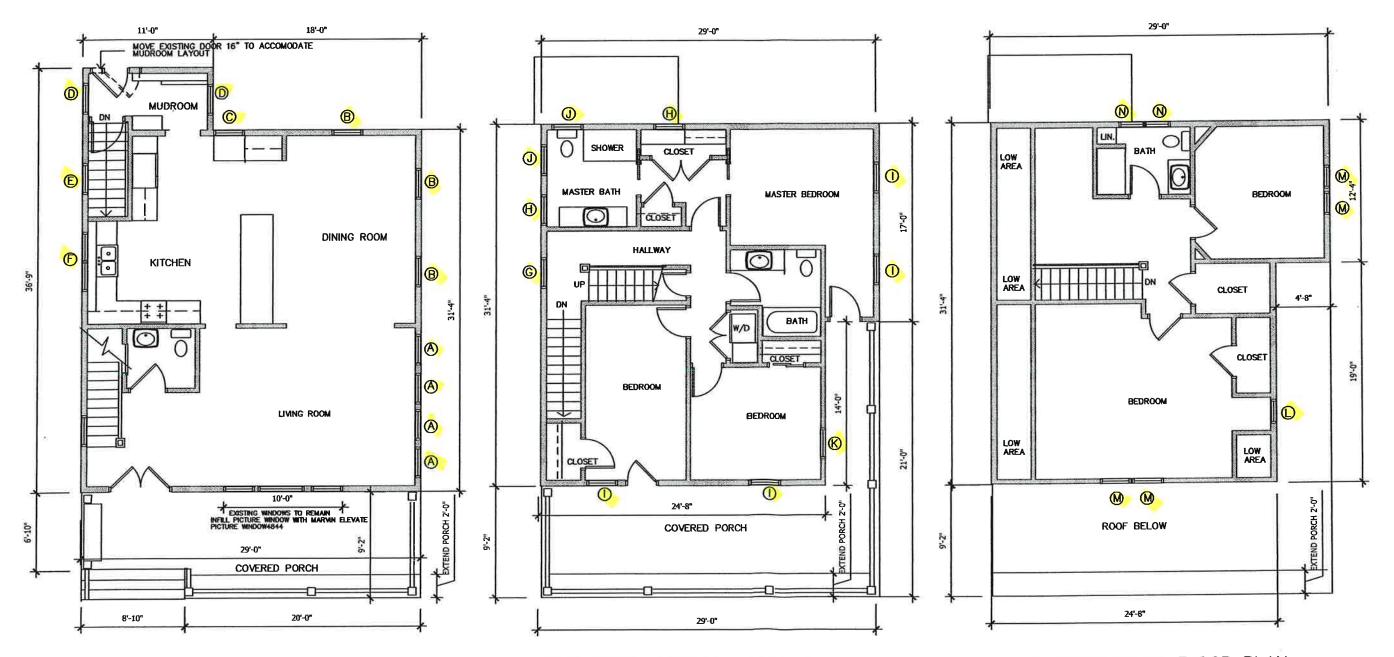
- A. REMOVE ALL NOTED WINDOWS AND REPLACE WITH MARVIN ULTIMATE WOOD WINDOWS TO MATCH EXISTING— SEE WINDOW SCHEDULE OPENING AND CASING TO REMAIN INTACT
- B. EXISTING CHIMNEY REMOVED AND INFILL OPENING WITH MARVIN ULTIMATE WOOD PICTURE WINDOW BETWEEN EXISTING WOOD WINDOWS
- C. REMOVE AND REFURBISH THE EXISTING WOOD WINDOWS IF POSSIBLE
 TO REINSTALL— IF EXISTING WINDOWS ARE ROTTED REPLACE WITH NEW
 MARVIN ULTIMATE WINDOWS NOTED —" ALTERNATE" ON THE WINDOW SCHEDULE



AVENUE DUA INSTITUTION DUA, NEW YORK R 13, 2023 12 FOREST AV CHAUTAUQUA CHAUTAUQUA DECEMBER 1

EXTERIOR RENOVATION NOTES

- (1) REPAIR AND REPAINT EXISTING WOOD DOUBLE ENTRY DOOR PROVIDE A NEW WOOD STORM DOOR EXISTING BUILT IN BENCH TO REMAIN— REPAINT AND REPAIR
- (2) REFURISH EXISTING REAR ENTRY DOOR AND REPLACE EXISTING STORM DOOR WITH NEW PAINTED WOOD STORM DOOR
- $\ensuremath{ \begin{tabular}{ll} \bf 3 \\ \bf 8 \\ \bf 8 \\ \bf 7 \\ \bf 8 \\ \bf 8 \\ \bf 9 \\ \bf$
- (4) REPAIR AND REPAINT REFURBISH EXISTING SECOND FLOOR DOORS PROVIDE NEW WOOD STORM DOORS
- (5) REPLACE NOTED WINDOWS WITH MARVIN ULTIMATE WOOD WINDOWS WITH 2 " HISTORIC SILL AND SASH TO MATCH EXISTING WINDOWS TO BE REPLACED WITHIN EXISTING OPENINGS WINDOW CASINGS TO REMAIN, REPAIR AND REPAINT AS REQUIRED



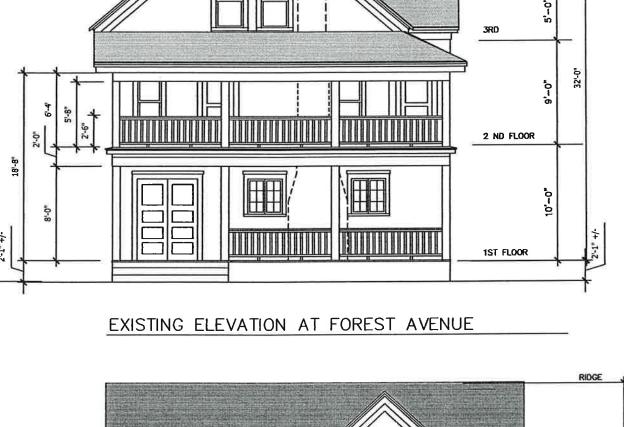
PROPOSED FIRST FLOOR PLAN SCALE : 1/4" = 1'-0"

PROPOSED SECOND FLOOR PLAN SCALE : 1/4" = 1'-0"

PROPOSED THIRD FLOOR PLAN SCALE : 1/4" = 1'-0"

RIDGE

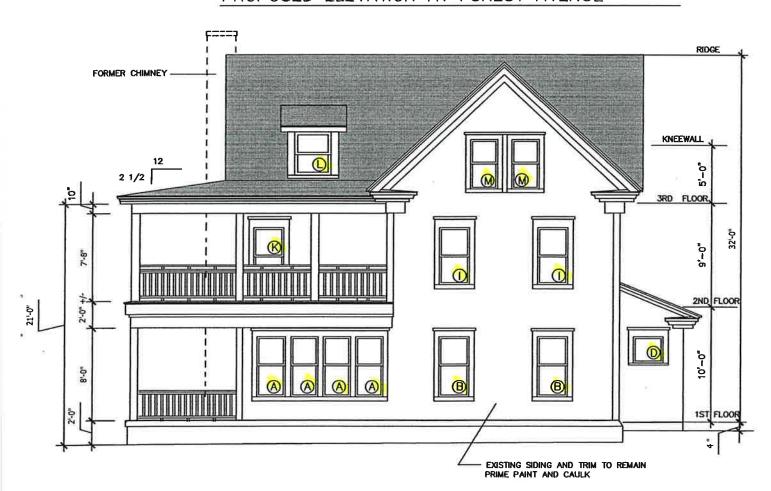
KNEEWALL



FORMER CHIMNEY



PROPOSED ELEVATION AT FOREST AVENUE



KNEEWALL

O-S

SRD FLOOR

AND FLO

