Chautauqua Institution Communications Glossary

This glossary provides an overview of the purpose of each of Chautauqua's communication channels and how you can access them.

Chautauqua Community Newsletter is published and distributed via email monthly. It covers topics of particular interest to property owners, season passholders and other highly engaged Chautauquans. In addition to being distributed via email, it is posted to the Chautauqua Community Portal. If you are not receiving this newsletter, you may sign up here.

Chautauqua Community Portal is a web page dedicated to the information needs of property owners, season passholders and other highly engaged Chautauquans. It is designed to be an access point, or "one-stop shop", for the most frequently sought resources. Available at https://www.chq.org/community-portal/

Chautauqua Fact Checker is a resource where Chautauquans can raise questions of the Institution or verify information or rumors they may have heard about Institution strategy or operations.

- To submit a question or request that a rumor be verified, go to https://chautauquachecker.org/ and click on the "Ask a Question" tab in the menu. Simply complete the form and you will either receive a direct response or we will respond by posting your question and the response on the site.

CHQ FAQ Listserv is a Google Group where the Institution posts time-sensitive information about Institution operations, including last-minute schedule changes, ongrounds business operations, and safety and security messages. You can subscribe to this listserv and choose to receive messages in real time or in digest or abridged form. You can sign up using any email address, but you will need to create a Google account if you don't already have one. You can subscribe by <u>clicking here</u>, and then click on "Join Group".

CHQ Assembly is Chautauqua's streaming channel where morning and afternoon lectures are presented live and on-demand. Monthly subscriptions are available for live + on-

demand or just on-demand access. Go to assembly.chq.org and select "join" to see membership options.

CHQ Digest is Chautauqua's weekly email newsletter that provides Summer Assembly program announcements and other news about Chautauqua. In addition to being sent via email, the back issues of the CHQ Digest newsletter are available on the Community Portal. To sign up to receive the CHQ Digest, <u>click here</u>.

Everbridge Emergency Text Notification is a mass notification system for emergencies. To sign up for alerts, text CHQ2025 to 333111. Please note these alerts will begin when you sign up and will end automatically after the Summer Assembly ends. You do not need to do anything to shut off these notifications.

Inside CHQ is a weekly podcast presented every Thursday during Chautauqua's Summer Assembly. You can find it wherever you get your podcasts. The first episode launches June 26, 2025. Inside CHQ was previously a video series, and you can watch past episodes at inside.chq.org.