



**Chautauqua Institution  
Annual Corporation Meeting Voter Designation**

The undersigned, being the majority-in-interest of the ownership entity or the majority of individual owners of  
(the “Property”) \_\_\_\_\_, which is owned by  
**insert Chautauqua address as it appears on the deed (no nicknames)**

\_\_\_\_\_  
**insert name of owner(s) as it appears on the deed**

in Chautauqua Institution, hereby designate \_\_\_\_\_  
**insert full name of designated voter (no nicknames)**

whose email address is \_\_\_\_\_  
as the individual authorized to exercise the voting rights associated with the Property at the annual or any special  
meetings of the Corporation, including voting to elect a Class B Trustee.

**A majority of the owners must print/sign below. If two owners, both must print and sign below, including the one designated above. If the owner is an entity, by signing below, the signatories are certifying that they collectively constitute a majority-in-interest of the ownership entity and have the authority to take the action of designating a voter.**

Print name here: \_\_\_\_\_  
Sign here: \_\_\_\_\_

Print name here: \_\_\_\_\_  
Sign here: \_\_\_\_\_

Print name here: \_\_\_\_\_  
Sign here: \_\_\_\_\_

Print name here: \_\_\_\_\_  
Sign here: \_\_\_\_\_

(Use additional sheets if needed.)

*This form must be received and filed with the Secretary of the Corporation not later than 15 days prior to the Corporation meeting.*

Please mail to: Corporate Secretary,  
Chautauqua Institution  
PO Box 28  
Chautauqua, NY 14722  
or email to [aschuettler@chq.org](mailto:aschuettler@chq.org); cc: [tsilzle@chq.org](mailto:tsilzle@chq.org)

Please note that we cannot verify receipt of forms sent by mail unless they are sent via certified mail. If you wish to receive verification of receipt for emailed forms, please request a reply email when submitting the forms. **Verification is accomplished only via a reply email from the Secretary.**