



**CHAUTAUQUA INSTITUTION  
BOARD OF TRUSTEES**

**Friday, September 5, 2025  
Via Zoom**

**APPROVED MINUTES**

**Trustees Present:**

Candy Maxwell, Marnette Perry, Michelle Adelman, Matt Benson, Veronica Biggins, Laurie Branch, Rick Evans, Sara Ponkow, Nancy Gibbs, Karen Goodell, Paul Hagman, Izumi Hara, Terry Horner, Stephen Messinger, Michael Metzger, Bob Obee, Rich Osborne, David Peckinpugh, David Pelton, Jill Penrose, Steve Zenczak, George Snyder

**Trustees Absent:**

Gwen Norton, Larry Thompson, Tim Renjilian

**Others Present:**

Dana Lundberg

Ms. Maxwell called the meeting to order.

***Upon motion duly made and seconded, the Board moved to executive session, inviting Mr. Lundberg.***

***Upon motion duly made and seconded, the Board approved exiting executive session.***

During executive session, the Board received, discussed and confirmed various initiatives to address Chautauqua Institution's financial resilience. The Board also received a report by the Presidential Search Committee regarding the President position specification.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Shannon D. Rozner, Esq.  
Corporate Secretary  
Chautauqua Institution Board of Trustees